User Manual

This user manual will guide you through a simple step by step procedure to use Blog and Bloggers - Content Marketing System more effectively.

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1. Index Page

This page facilitates Free Sign Up for Blog and Bloggers account, browse quality articles and existing users can login from login bar.

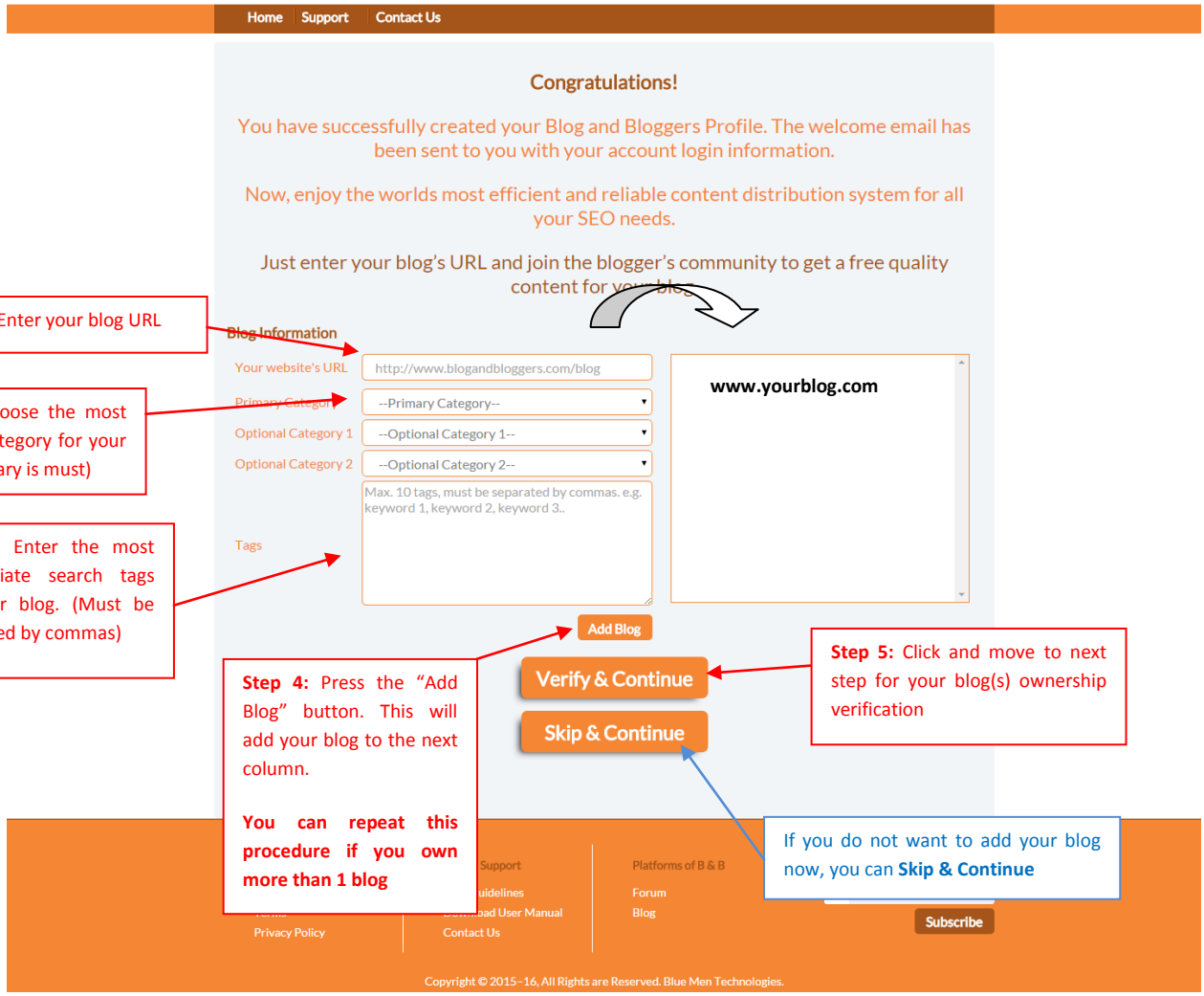
Furthermore, you can find About Us, Terms, Privacy Policy and our other helping resources in the footer area. By entering your email in the Subscription Bar, You will only get the relevant emails that suit your interests. (*We do not send bulk emails*)

2. Sign Up

Please provide valid information so you can get the real value from Blog and Bloggers.

3. Add Blog

You have successfully created Blog and Bloggers Profile. Now, you can add your blogs for which you want to get free quality content.


Home
Support
Contact Us
Congratulations!
You have successfully created your Blog and Bloggers Profile. The welcome email has been sent to you with your account login information.
Now, enjoy the worlds most efficient and reliable content distribution system for all your SEO needs.
Just enter your blog's URL and join the blogger's community to get a free quality content for
Blog Information
Your website's URL
http://www.blogandbloggers.com/blog
--Primary Category--
Optional Category 1
--Optional Category 1--
Optional Category 2
--Optional Category 2--
Tags
Max. 10 tags, must be separated by commas. e.g. keyword 1, keyword 2, keyword 3..
www.yourblog.com
Add Blog
Verify & Continue
Skip & Continue
Step 1: Enter your blog URL
Step 2: Choose the most relevant category for your blog. (Primary is must)
Step 3: Enter the most appropriate search tags for your blog. (Must be separated by commas)
Step 4: Press the "Add Blog" button. This will add your blog to the next column.
You can repeat this procedure if you own more than 1 blog
Step 5: Click and move to next step for your blog(s) ownership verification
If you do not want to add your blog now, you can Skip & Continue
Support
Platforms of B & B
Forum
Blog
Privacy Policy
Contact Us
Subscribe
Copyright © 2015-16, All Rights are Reserved. Blue Men Technologies.

4. Blog Verification

This step facilitates you to verify the blogs that you have added in the previous step.

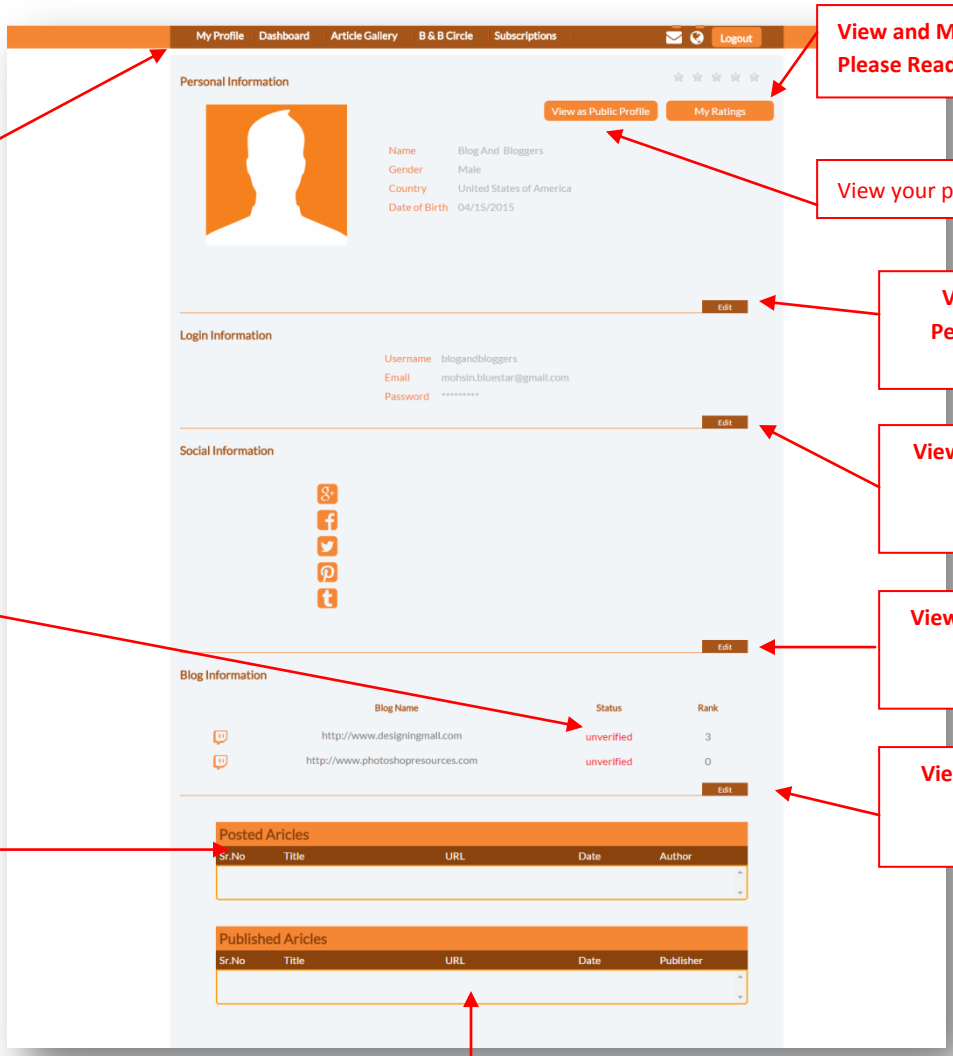
Method 1: You can verify your blog through HTML file that are provided unique for each blog accordingly. Download it and upload to the root of relevant blog. Then click “Verify Now!”. You will get the alert.

Method 2: Simeple HTML Code is provided. Copy the code and Paste it into header file of your blog before </head>. Then click “Verify Now”.

5. My-Profile

Menu Bar:
You can access to:

- My Profile
- Dashboard
- Article Gallery
- B&B Circle
- Messages
- Notifications
- Subscriptions
- Logout



View and Manage your Ratings
Please Read 5.1

View your profile as PUBLIC

View and Edit your Personal Information
Please Read 5.2

View and Edit your Login Information
Please Read 5.3

Click "Unverified" to verify your blog ownership.

View and Edit your Social Information
Please Read 5.4

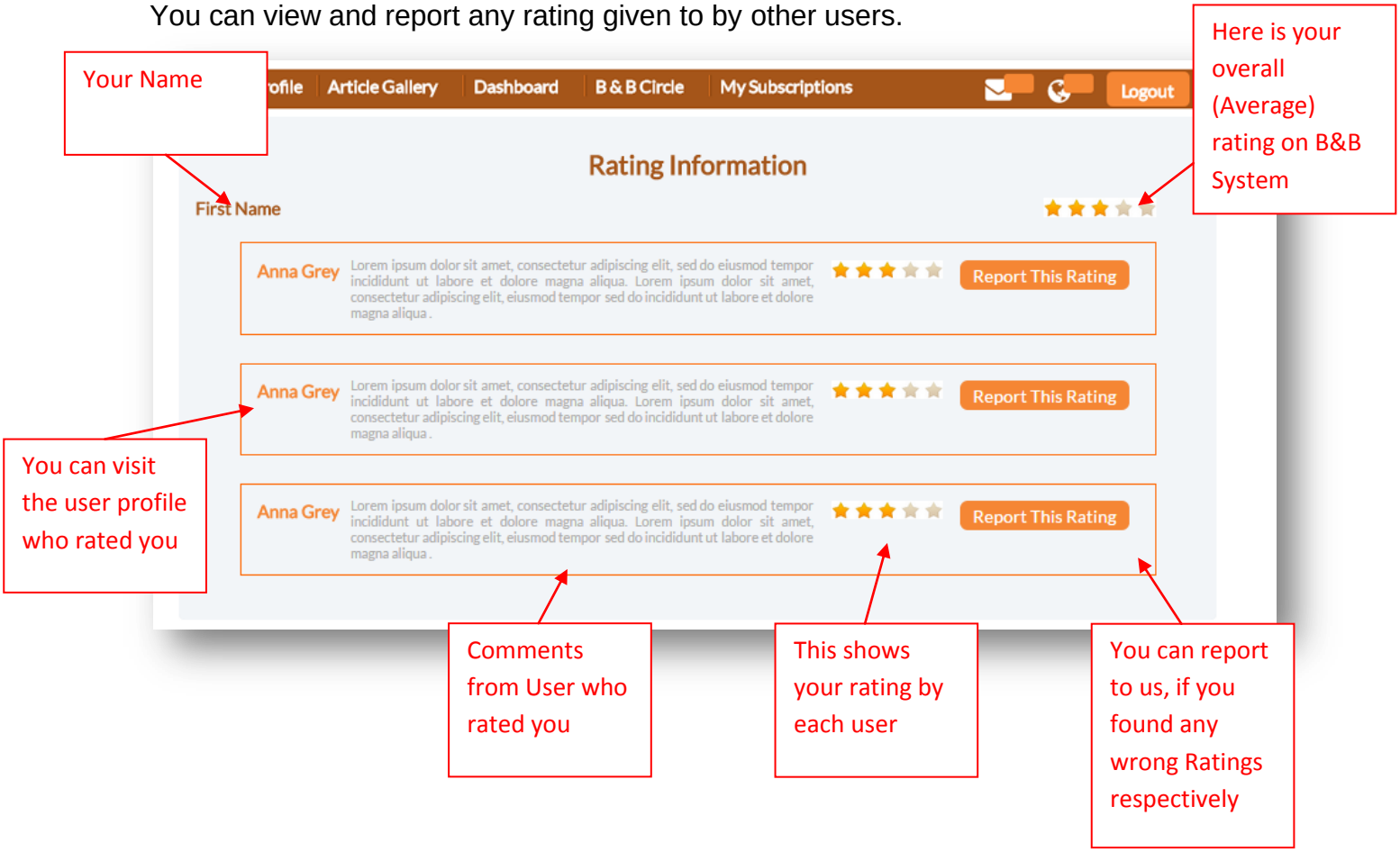
Posted Articles:
This Block contains all the Information about articles that you have posted on your Blog(s).

View and Manage your BLOG(s)
Please Read 5.5

Published Articles:
This Block contains all the Information about your articles published on other blogs.

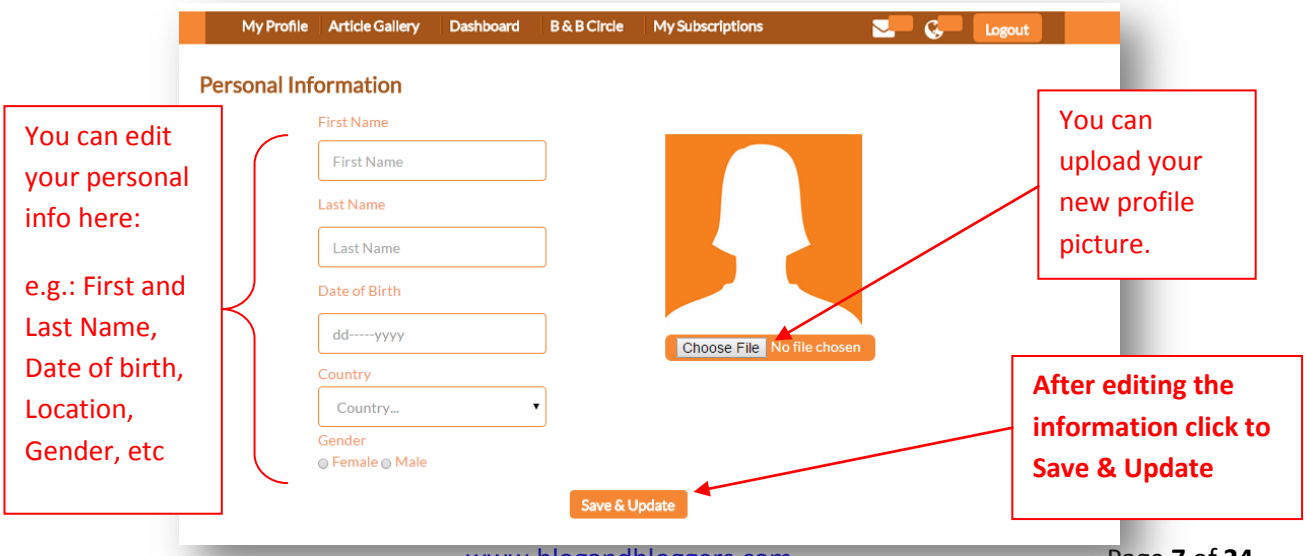
5.1 My Ratings

You can view and report any rating given to by other users.


Your Name
Here is your overall (Average) rating on B&B System
Article Gallery
Dashboard
B & B Circle
My Subscriptions
Logout
Rating Information
First Name
Anna Grey
Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Lorem ipsum dolor sit amet, consectetur adipiscing elit, eiusmod tempor sed do incididunt ut labore et dolore magna aliqua .
Report This Rating
You can visit the user profile who rated you
Comments from User who rated you
This shows your rating by each user
You can report to us, if you found any wrong Ratings respectively

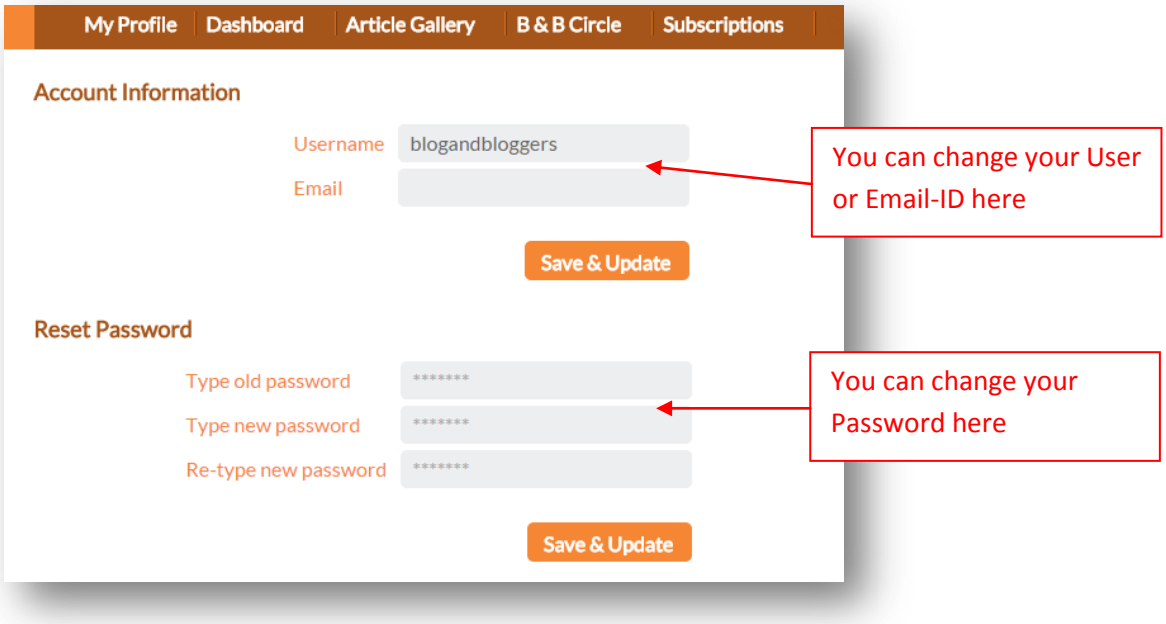
5.2 Edit Personal Information

You can edit and update your Personal Information here.



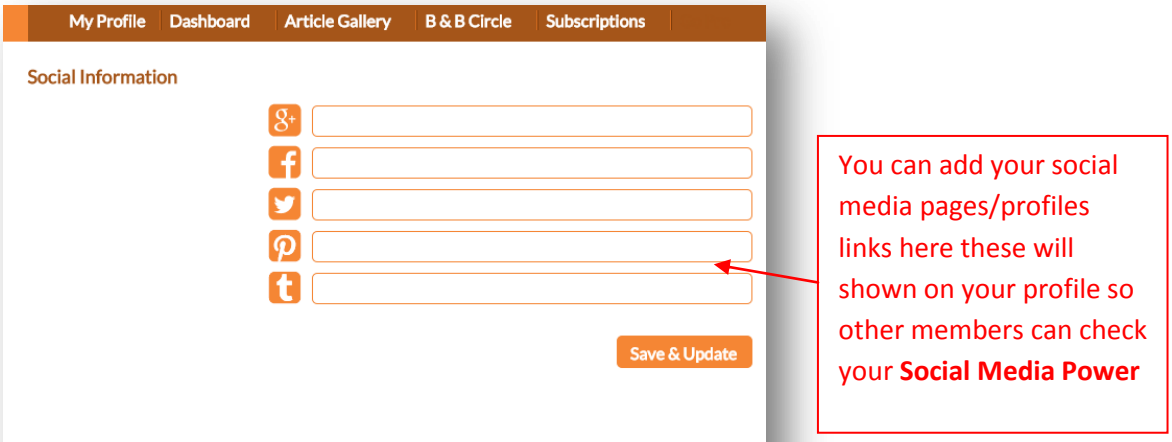
5.3 Edit Login Information

You can edit and update your Login Information here.



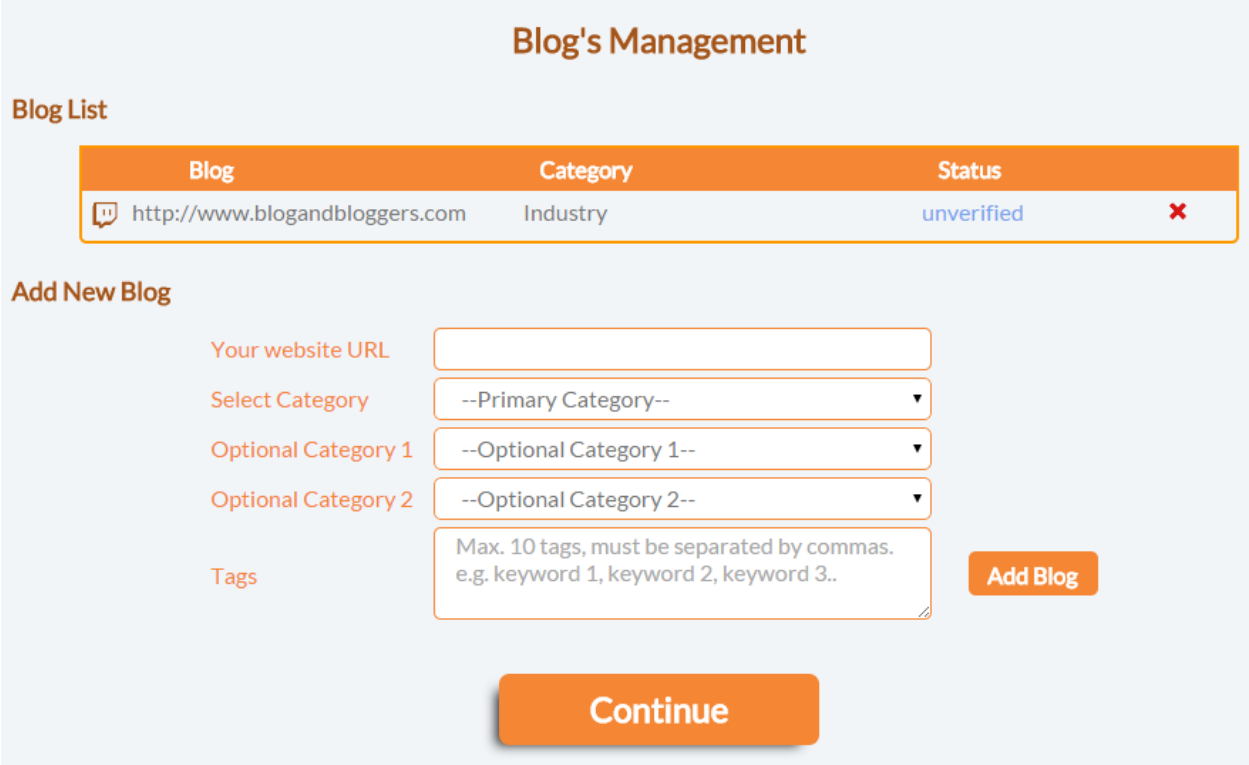
5.4 Edit Social Information

You can edit and update your Social Information here.


My Profile
Dashboard
Article Gallery
B & B Circle
Subscriptions
Social Information
Save & Update
You can add your social media pages/profiles links here these will shown on your profile so other members can check your **Social Media Power**

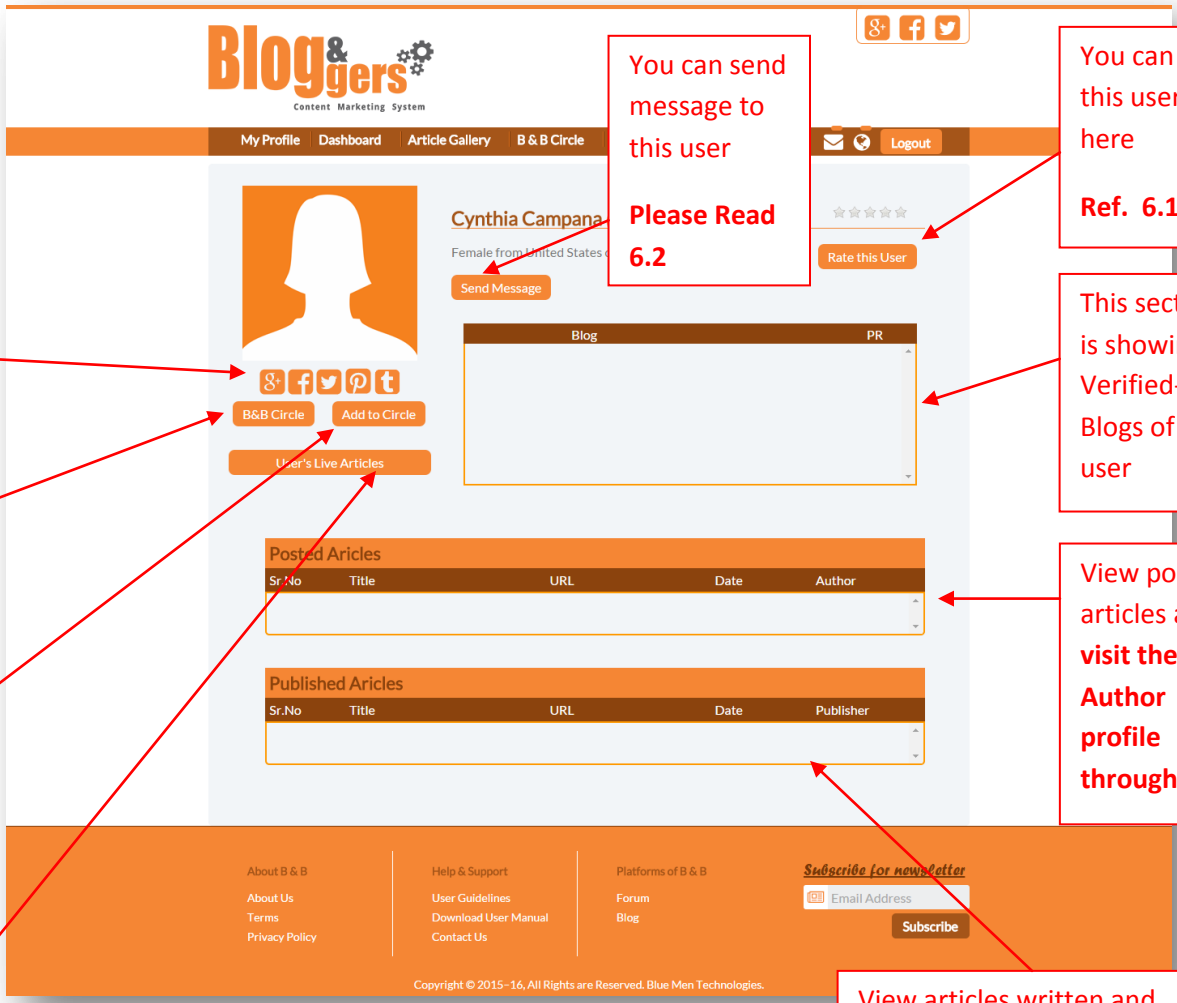
5.5 Blog Management

Blog Management page provides all the necessary functions like Add New Blog, Remove Existing Blog and Verify Blog.



6. Public Profile

Public profile view deals with "*how others will view your profile*". You can also view your profile as Public Preview to make sure your settings.



You can visit the social-media profile/pages of this User

Ref.: 5.4

You can view the friend-circle of this user

You can add this user to your friend-list

You can view the Live-Articles of this user in the Gallery

You can send message to this user

Please Read 6.2

You can Rate this user here

Ref. 6.1

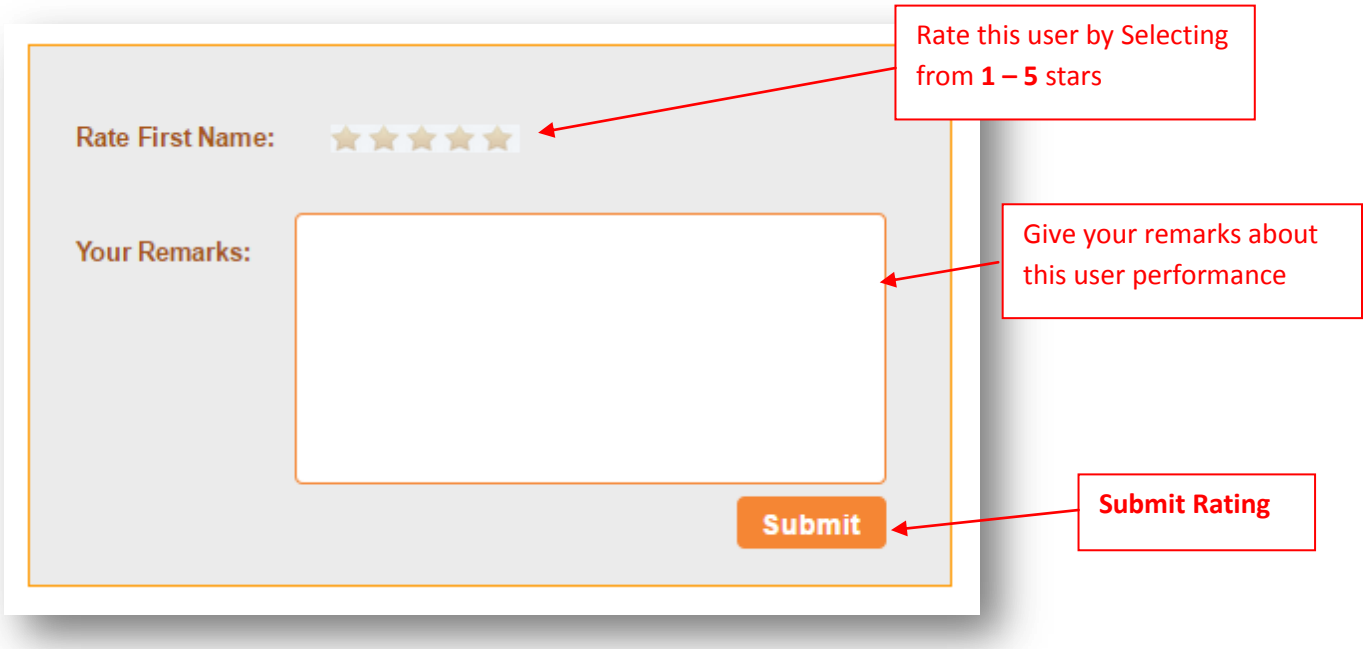
This section is showing Verified-Blogs of this user

View posted articles and **visit the Author profile through Link**

View articles written and published and **visit the Publisher profile Through the link**

6.1 Rate this user

You can rate any user by visiting his/her public profile, and can add your comments about. Always does it fairly do no spam as the user can report this to the admin.?


Rate First Name:
Your Remarks:
Submit
Rate this user by Selecting from 1 – 5 stars
Give your remarks about this user performance
Submit Rating

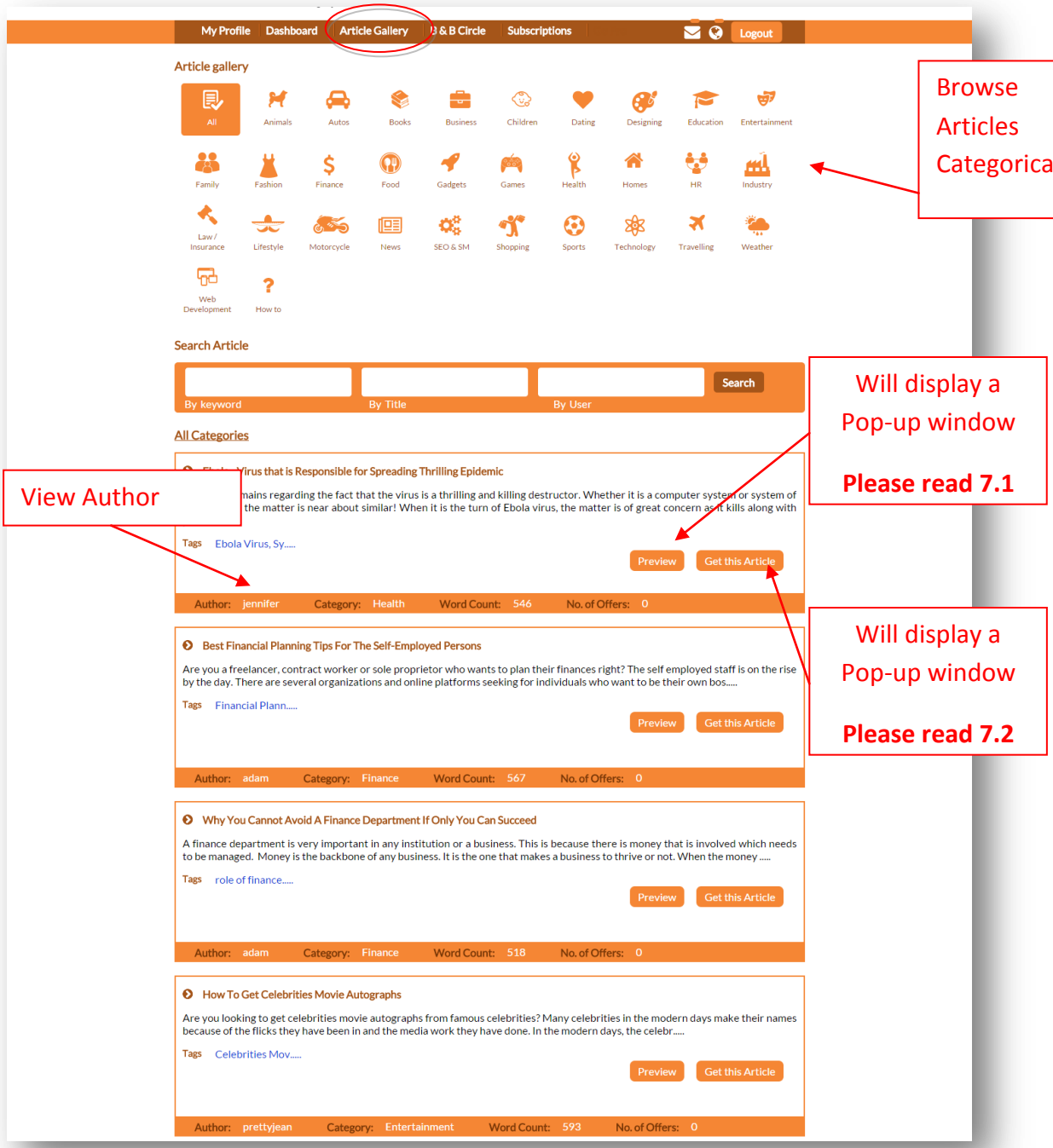
6.2 Send Message to User

You can send message to any user by visiting his/her public profile.

7. Article Gallery

Article Gallery provides quality articles categorically from the authors around the world. These articles are checked by the Content-Quality Control Team of Blog and Bloggers.

Here By: you can view articles categorically and make an offer to the author to publish his/her article on your verified blog (Ref. 4).


My Profile
Dashboard
Article Gallery
& B Circle
Subscriptions
Logout
Article gallery
All
Animals
Autos
Books
Business
Children
Dating
Designing
Education
Entertainment
Family
Fashion
Finance
Food
Gadgets
Games
Health
Homes
HR
Industry
Law / Insurance
Lifestyle
Motorcycle
News
SEO & SM
Shopping
Sports
Technology
Travelling
Weather
Web Development
How to
Search Article
By keyword
By Title
By User
Search
All Categories
Tags Ebola Virus, Sy.....
Preview
Get this Article
Author: jennifer Category: Health Word Count: 546 No. of Offers: 0
Best Financial Planning Tips For The Self-Employed Persons
Are you a freelancer, contract worker or sole proprietor who wants to plan their finances right? The self employed staff is on the rise by the day. There are several organizations and online platforms seeking for individuals who want to be their own bos.....
Tags Financial Plann.....
Preview
Get this Article
Author: adam Category: Finance Word Count: 567 No. of Offers: 0
Why You Cannot Avoid A Finance Department If Only You Can Succeed
A finance department is very important in any institution or a business. This is because there is money that is involved which needs to be managed. Money is the backbone of any business. It is the one that makes a business to thrive or not. When the money .....
Tags role of finance.....
Preview
Get this Article
Author: adam Category: Finance Word Count: 518 No. of Offers: 0
How To Get Celebrities Movie Autographs
Are you looking to get celebrities movie autographs from famous celebrities? Many celebrities in the modern days make their names because of the flicks they have been in and the media work they have done. In the modern days, the celebr.....
Tags Celebrities Mov.....
Preview
Get this Article
Author: prettyjean Category: Entertainment Word Count: 593 No. of Offers: 0
Browse Articles Categorically
Will display a Pop-up window
Please read 7.1
View Author
Will display a Pop-up window
Please read 7.2

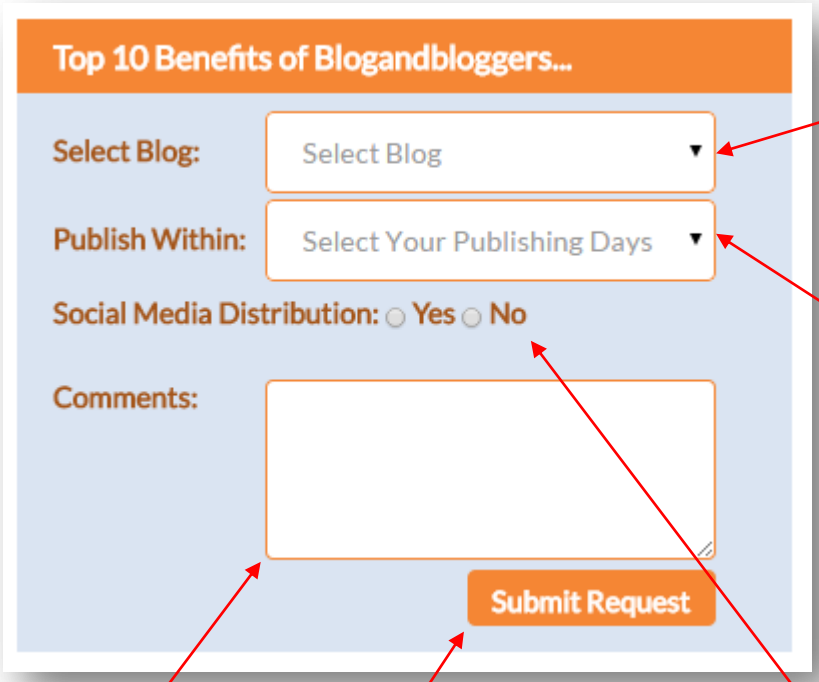
7.1 Preview Article

In this pop-up window you will have the limited preview of an article that includes: The complete Title, First Paragraph of Main Body Text, Media Attached, Links, Author Bio and Search Tags for the article.

Title of Article
Advantages of using BlogandBloggers.com for professionals
Lorem ipsum dolor sit amet, consectetur adipiscing elit. Ut finibus ut leo quis tincidunt. Fusce posuere efficitur magna, sed imperdiet lacus ultricies vestibulum. Ut ac augue lacus. Sed dolor ante, semper viverra accumsan et, mollis a leo. Phasellus porta nunc lectus, vel mollis augue interdum ac. Aenean porta purus elit, nec vulputate nulla vehicula non. Mauris lacinia lectus non nunc consectetur.
Attached Media:
Limited Preview of Article Body Text
Attached Media with this Article
Link in this Article:
Lorem ispsum
Consectetur adipiscing
quitincd csguesd
Lorem ispsum
Consectetur adipiscing
Links included in this Article
Search Tags for this Article
Tag for this Article:
Blog, blog and bloggers, prefessional at work, theme management, workflow management
Article Author's Bio
Author Bio:
Lorem ipsum dolor sit amet, consectetur adipiscing elit. Ut finibus ut leo quis tincidunt. Fusce posuere efficitur magna, sed imperdiet lacus ultricies vestibulum. Ut ac augue lacus. Sed dolor ante, semper viverra accumsan et, mollis a leo. Phasellus porta nunc lectus, vel mollis augue interdum ac. Aenean porta purus elit, nec vulputate nulla vehicula non. Mauris lacinia lectus non nunc consectetu
Get this Article
Will display a Pop-up window
Please read 7.2

7.2 Get this Article

In this pop-up window you can make an offer to the Author, for publishing his/her article on your blog.



Select your blog from the drop-down list, on which you will publish the article.

This list only contains your verified blog(s) (Ref: 4)

Select the time for publishing. E.g In how much time you will publish an article on your blog?

E.g: 1-Day, 3-days, or 5-days.

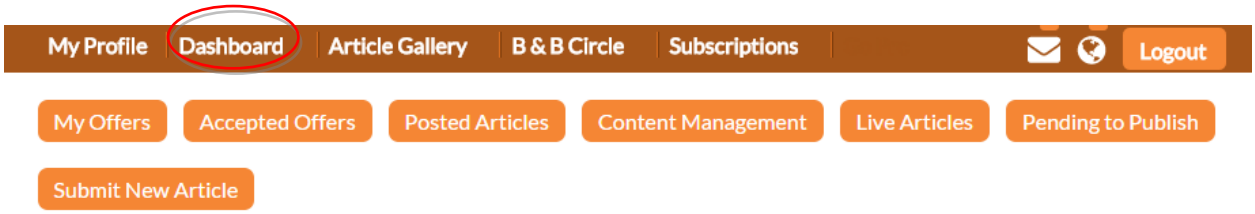
Here you can add any additional comments with your offer to the Author.

After this click on **"Submit Request"** button to submit your offer to an Author

Select the option if you share the article on your provided social media info (on your profile).

(If YES, this will increase the chances that authors accept your offer against those who say NO.)

8. Dashboard



Under “Dashboard” tab you will find following buttons with different functionality.

- My Offers
- Accepted Offers
- Posted Articles
- Content Management
- Live Articles
- Pending to Publish
- Submit New Article

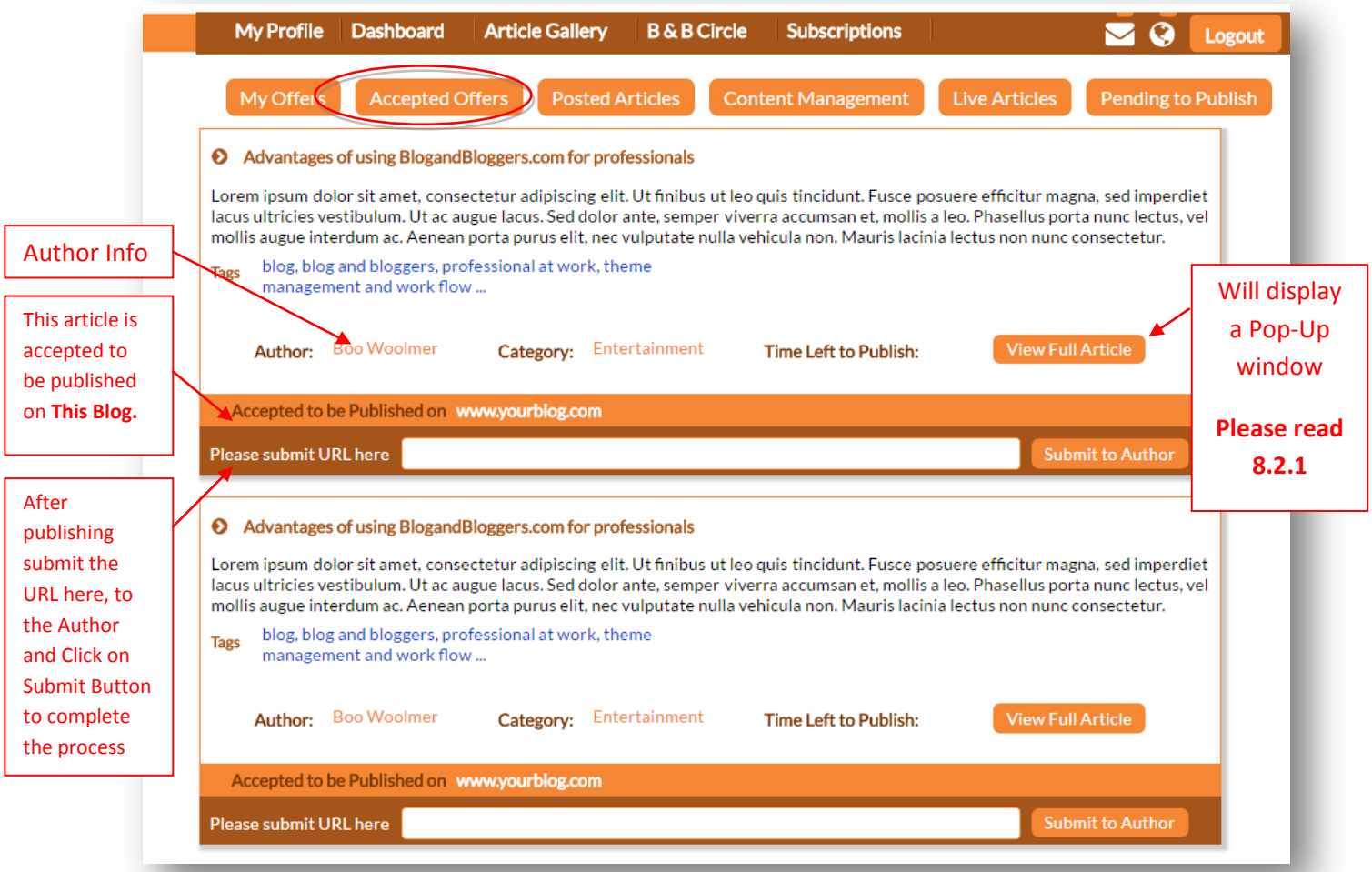
Following is the detail of each function.

8.1 My Offers

In this section, you can view and delete all the offers that you have made to get an article. Here you can view the time left to publish the article, according to your offer. Moreover, it is also providing the status of your offer.

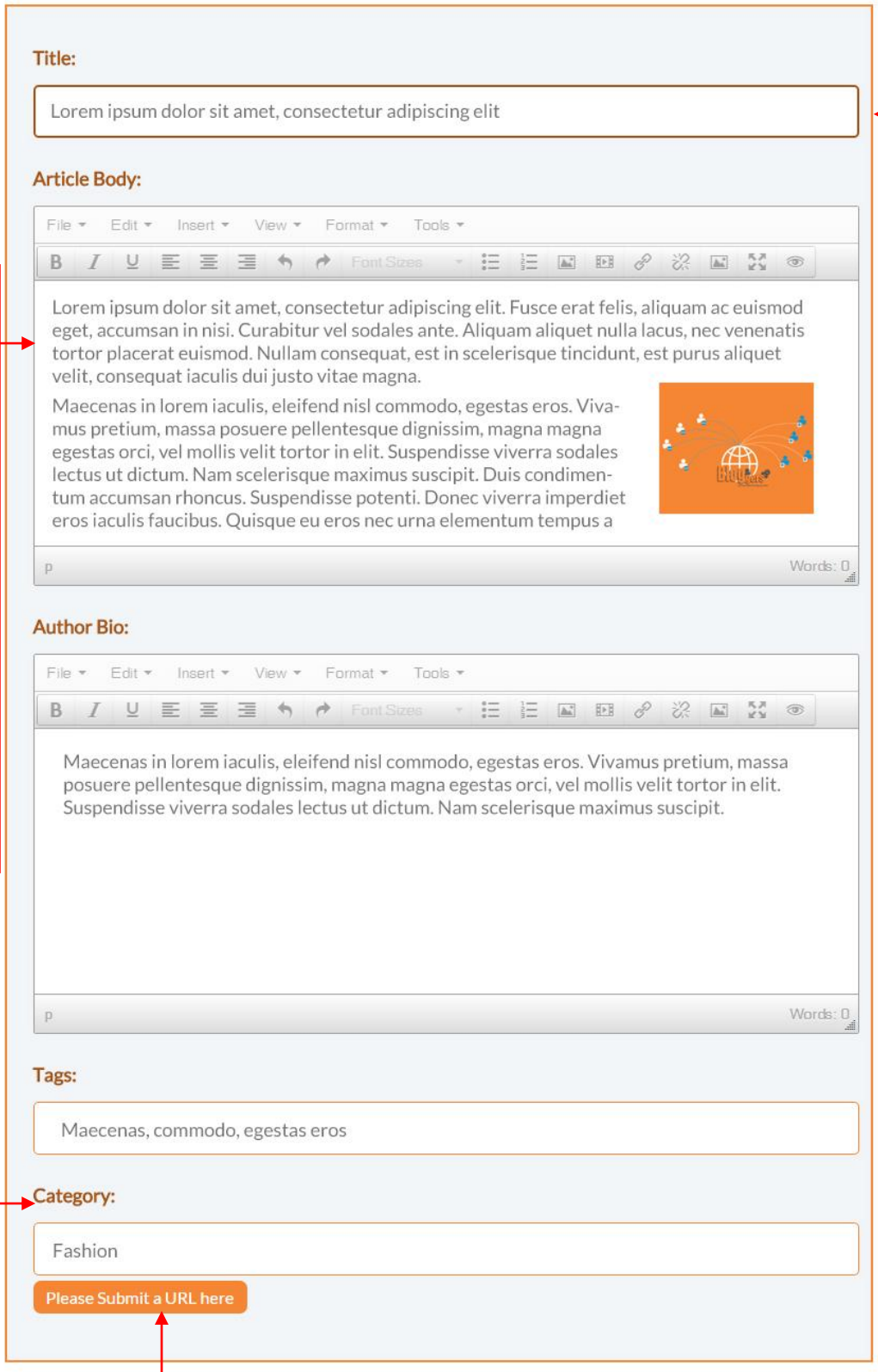
8.2 Accepted Offers

Here you can find all the offers that are accepted by the author. So, you can access complete article, which is ready to publish on your blog.


My Profile
Dashboard
Article Gallery
B & B Circle
Subscriptions
Logout
My Offers
Accepted Offers
Posted Articles
Content Management
Live Articles
Pending to Publish
Advantages of using BlogandBloggers.com for professionals
Lorem ipsum dolor sit amet, consectetur adipiscing elit. Ut finibus ut leo quis tincidunt. Fusce posuere efficitur magna, sed imperdiet lacus ultricies vestibulum. Ut ac augue lacus. Sed dolor ante, semper viverra accumsan et, mollis a leo. Phasellus porta nunc lectus, vel mollis augue interdum ac. Aenean porta purus elit, nec vulputate nulla vehicula non. Mauris lacinia lectus non nunc consectetur.
Tags
blog, blog and bloggers, professional at work, theme management and work flow ...
Author:
Boo Woolmer
Category:
Entertainment
Time Left to Publish:
View Full Article
Accepted to be Published on www.yourblog.com
Please submit URL here
Submit to Author
Advantages of using BlogandBloggers.com for professionals
Lorem ipsum dolor sit amet, consectetur adipiscing elit. Ut finibus ut leo quis tincidunt. Fusce posuere efficitur magna, sed imperdiet lacus ultricies vestibulum. Ut ac augue lacus. Sed dolor ante, semper viverra accumsan et, mollis a leo. Phasellus porta nunc lectus, vel mollis augue interdum ac. Aenean porta purus elit, nec vulputate nulla vehicula non. Mauris lacinia lectus non nunc consectetur.
Tags
blog, blog and bloggers, professional at work, theme management and work flow ...
Author:
Boo Woolmer
Category:
Entertainment
Time Left to Publish:
View Full Article
Accepted to be Published on www.yourblog.com
Please submit URL here
Submit to Author
Author Info
This article is accepted to be published on **This Blog.**
After publishing submit the URL here, to the Author and Click on Submit Button to complete the process
Will display a Pop-Up window
Please read 8.2.1

8.2.1 View Full Article

To get the complete article, click on “View Full Article”, you will get following interface.


Title:
Lorem ipsum dolor sit amet, consectetur adipiscing elit
Article Body:
File Edit Insert View Format Tools
Font Sizes
Lorem ipsum dolor sit amet, consectetur adipiscing elit. Fusce erat felis, aliquam ac euismod eget, accumsan in nisi. Curabitur vel sodales ante. Aliquam aliquet nulla lacus, nec venenatis tortor placerat euismod. Nullam consequat, est in scelerisque tincidunt, est purus aliquet velit, consequat iaculis dui justo vitae magna.
Maecenas in lorem iaculis, eleifend nisl commodo, egestas eros. Vivamus pretium, massa posuere pellentesque dignissim, magna magna egestas orci, vel mollis velit tortor in elit. Suspendisse viverra sodales lectus ut dictum. Nam scelerisque maximus suscipit. Duis condimentum accumsan rhoncus. Suspendisse potenti. Donec viverra imperdiet eros iaculis faucibus. Quisque eu eros nec urna elementum tempus a
p
Words: 0
Author Bio:
File Edit Insert View Format Tools
Font Sizes
Maecenas in lorem iaculis, eleifend nisl commodo, egestas eros. Vivamus pretium, massa posuere pellentesque dignissim, magna magna egestas orci, vel mollis velit tortor in elit. Suspendisse viverra sodales lectus ut dictum. Nam scelerisque maximus suscipit.
p
Words: 0
Tags:
Maecenas, commodo, egestas eros
Category:
Fashion
Please Submit a URL here

Copy the Title and Paste into title of blog post

Copy the Body Text and Paste into your blog post.

Note: Paste the copied material in HTML window so the text alignment and Links placement will not change.

(As Author Adjusted)

You can save images and place in the article accordingly

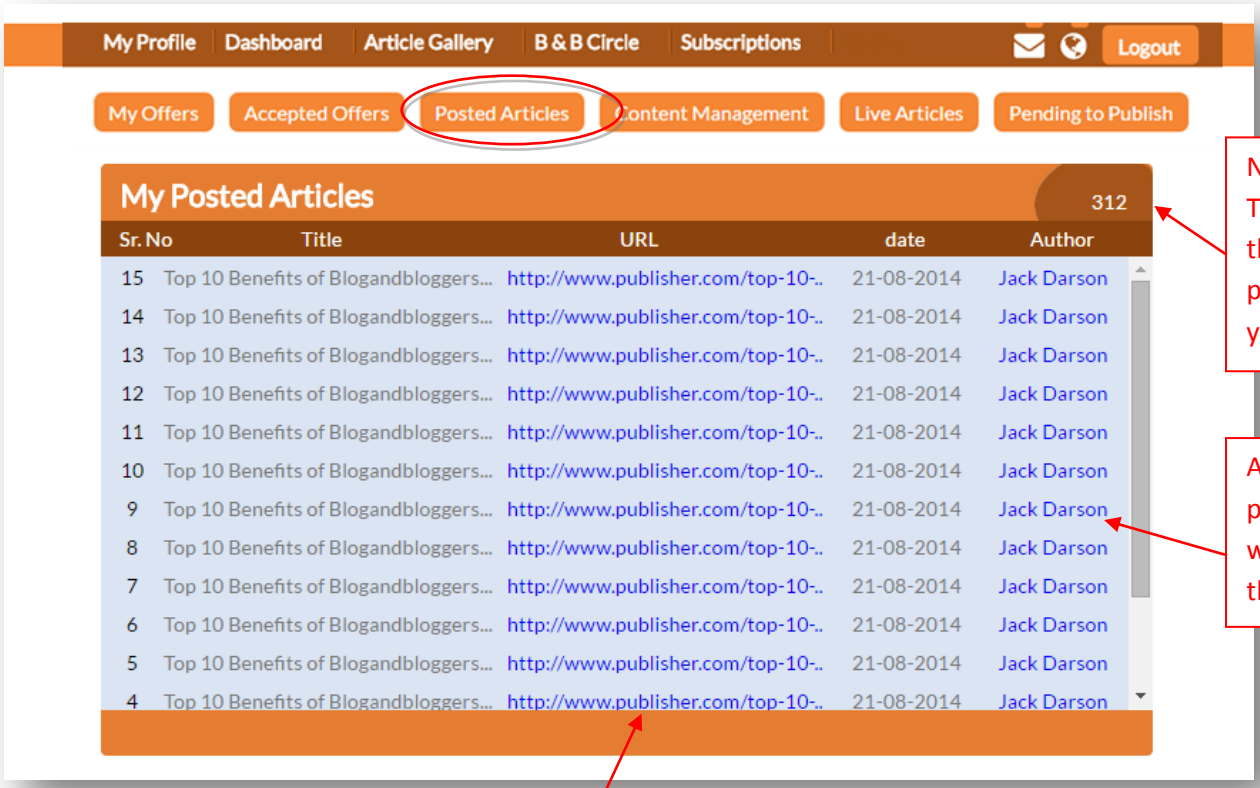
Copy the Author Bio and Paste into your blog post

Copy and Paste into your blog, the Search Keywords for this Article

After publishing an article, get the exact URL and paste into the Field, and then Submit to Author.

8.3 My Posted Articles

In this section, you can find a list of articles for which you have made offer and (after acceptance of your offer by the author) posted on your blog(s).


My Profile
Dashboard
Article Gallery
B & B Circle
Subscriptions
Logout
My Offers
Accepted Offers
Posted Articles
Content Management
Live Articles
Pending to Publish
My Posted Articles
312
Sr. No
Title
URL
date
Author
15 Top 10 Benefits of Blogandbloggers... http://www.publisher.com/top-10-.. 21-08-2014 Jack Darson
14 Top 10 Benefits of Blogandbloggers... http://www.publisher.com/top-10-.. 21-08-2014 Jack Darson
13 Top 10 Benefits of Blogandbloggers... http://www.publisher.com/top-10-.. 21-08-2014 Jack Darson
12 Top 10 Benefits of Blogandbloggers... http://www.publisher.com/top-10-.. 21-08-2014 Jack Darson
11 Top 10 Benefits of Blogandbloggers... http://www.publisher.com/top-10-.. 21-08-2014 Jack Darson
10 Top 10 Benefits of Blogandbloggers... http://www.publisher.com/top-10-.. 21-08-2014 Jack Darson
9 Top 10 Benefits of Blogandbloggers... http://www.publisher.com/top-10-.. 21-08-2014 Jack Darson
8 Top 10 Benefits of Blogandbloggers... http://www.publisher.com/top-10-.. 21-08-2014 Jack Darson
7 Top 10 Benefits of Blogandbloggers... http://www.publisher.com/top-10-.. 21-08-2014 Jack Darson
6 Top 10 Benefits of Blogandbloggers... http://www.publisher.com/top-10-.. 21-08-2014 Jack Darson
5 Top 10 Benefits of Blogandbloggers... http://www.publisher.com/top-10-.. 21-08-2014 Jack Darson
4 Top 10 Benefits of Blogandbloggers... http://www.publisher.com/top-10-.. 21-08-2014 Jack Darson

Number of Total articles that you have posted on your blog(s)

Author profile link, who wrote this article

Link for the Article posted on your Blog. (This is also submitted to the Author by You **Ref. 8.2.1**)

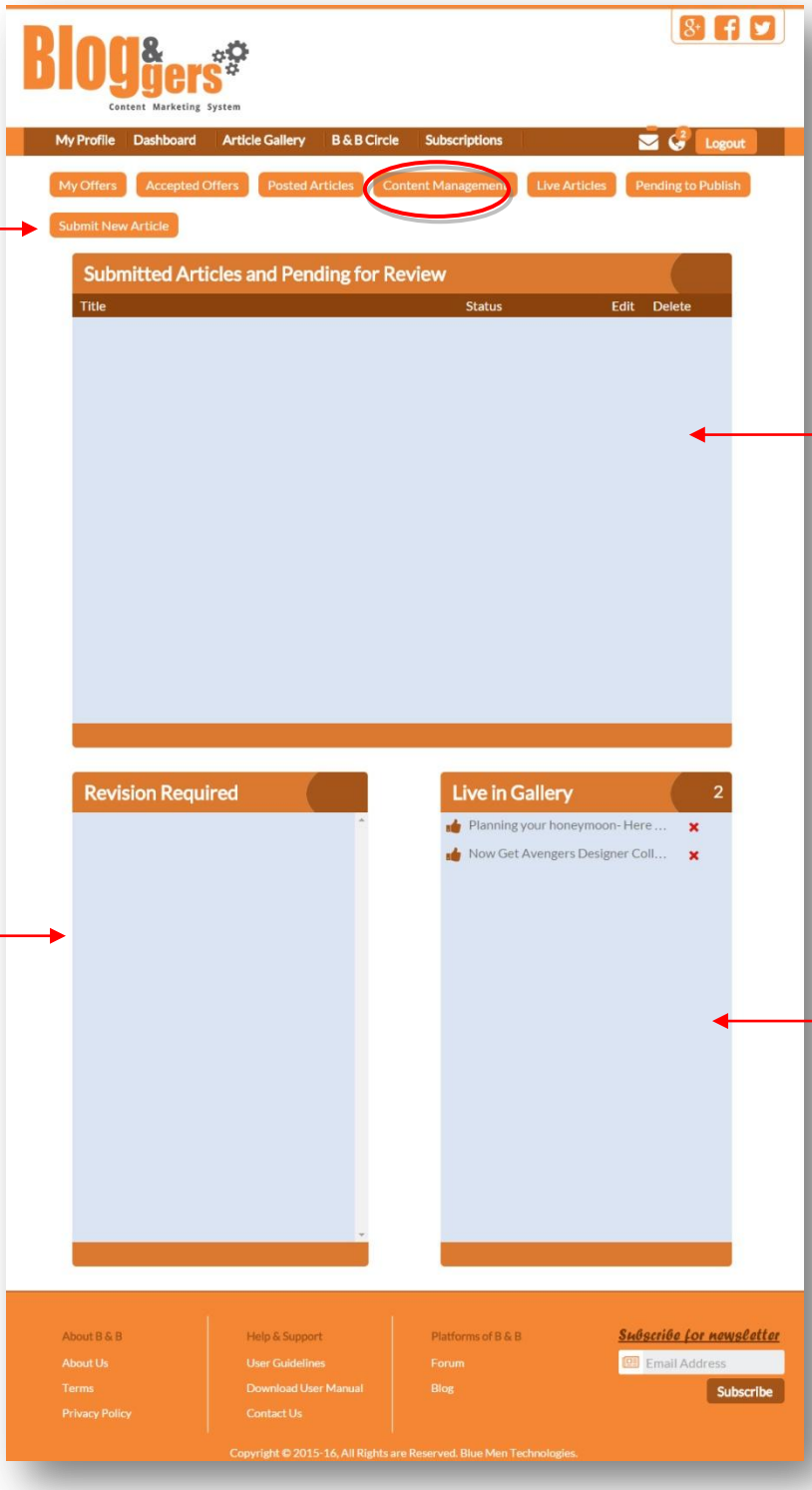
8.4 Content Management

Content Management facilitates the user to Submit New Article with proper links. After the review of Blog and Bloggers team, your article will be live in Article Gallery and available for the offers from blog-owners around the world.

You can Submit New Article

Ref: Article submission Guidelines

Please Read 8.4.1



If your article does not pass Blog and Bloggers quality checks, it will show here and you can manage (revise/delete)

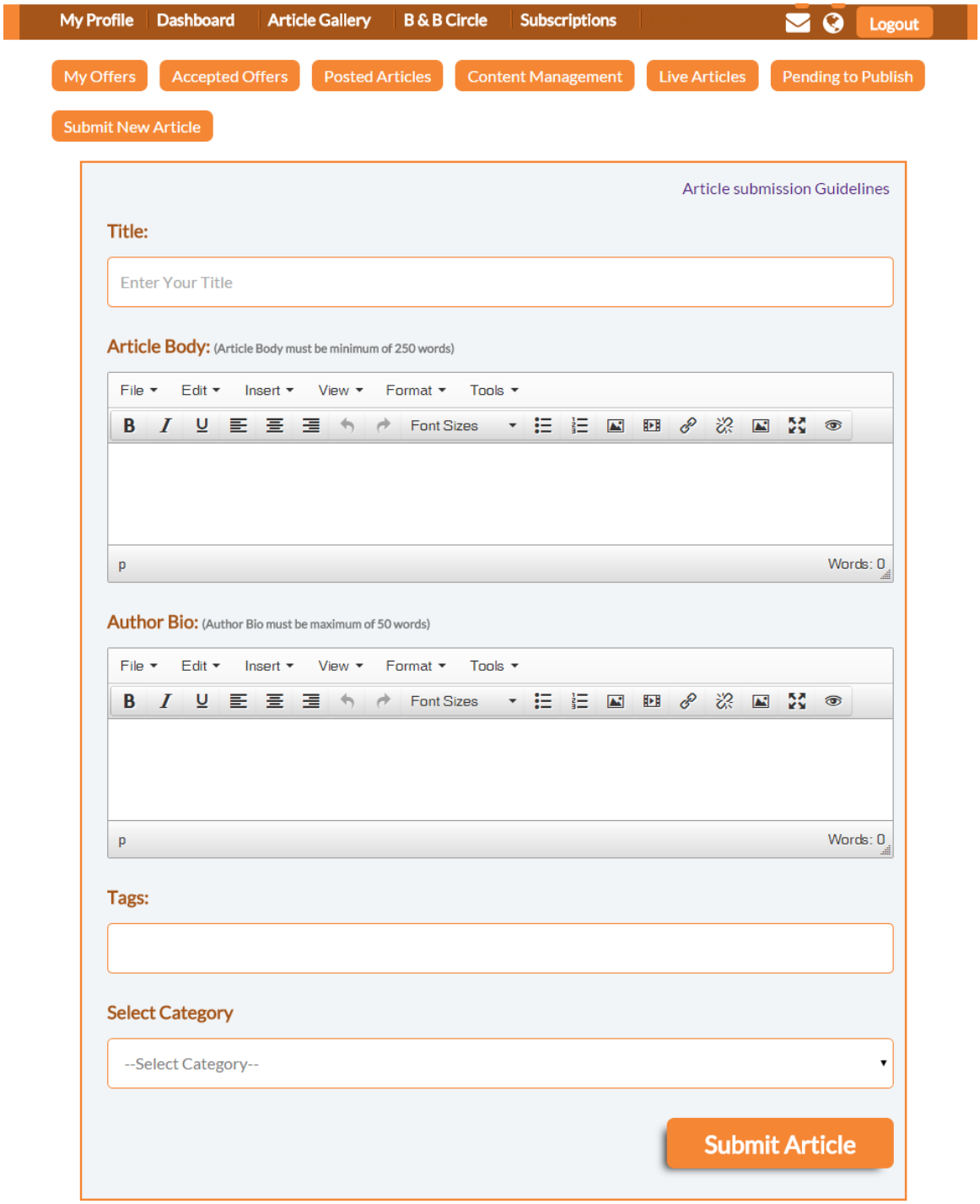
This section shows your articles that are approved by Blog and Bloggers Team

Revise and Re-submit

In this section your "Live articles in Gallery" are shown, you can access or delete here.

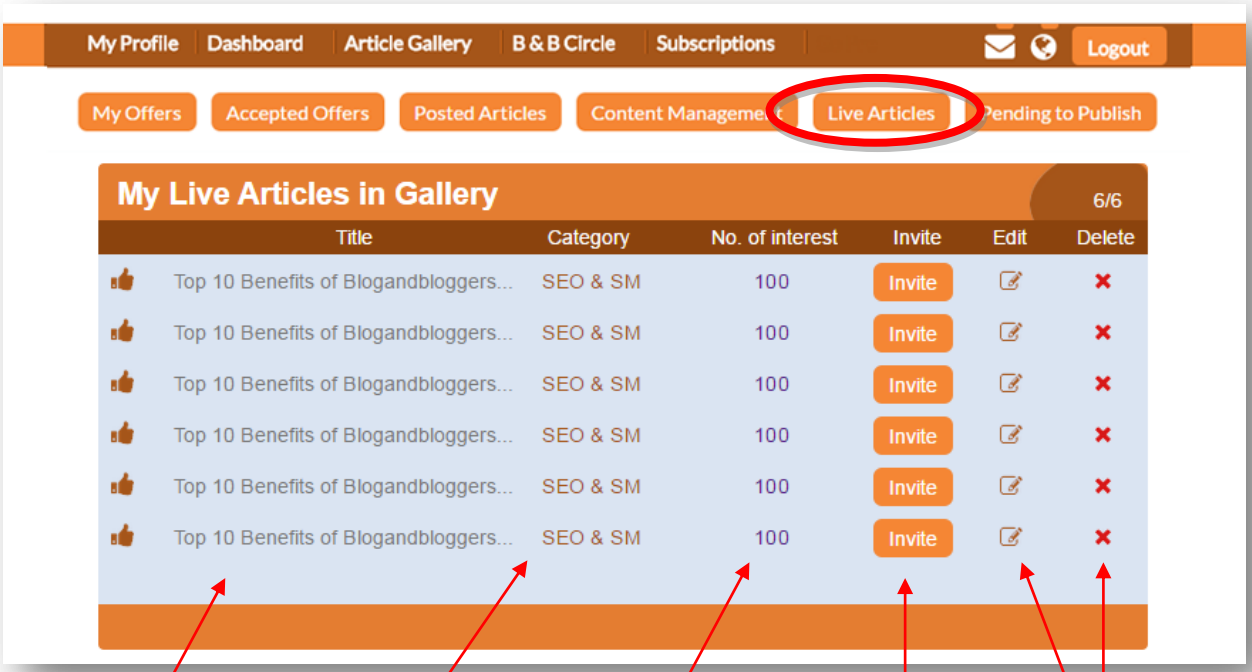
8.4.1 Submit New Article

Always follow Article Submission Guidelines while submitting a new article to the system. If you follow all instructions properly, your article will not disqualified and you will no need to revise. This will save your time.



8.5 Live Articles

This section shows all your live articles in the gallery. You can manage live articles and also can perform other functions explained as follows:



Title of your live articles in gallery

This is the Category in which you have submited your article

This is the number of interests shown by blog-owners to publish your article on their blog

Will display pop-up window

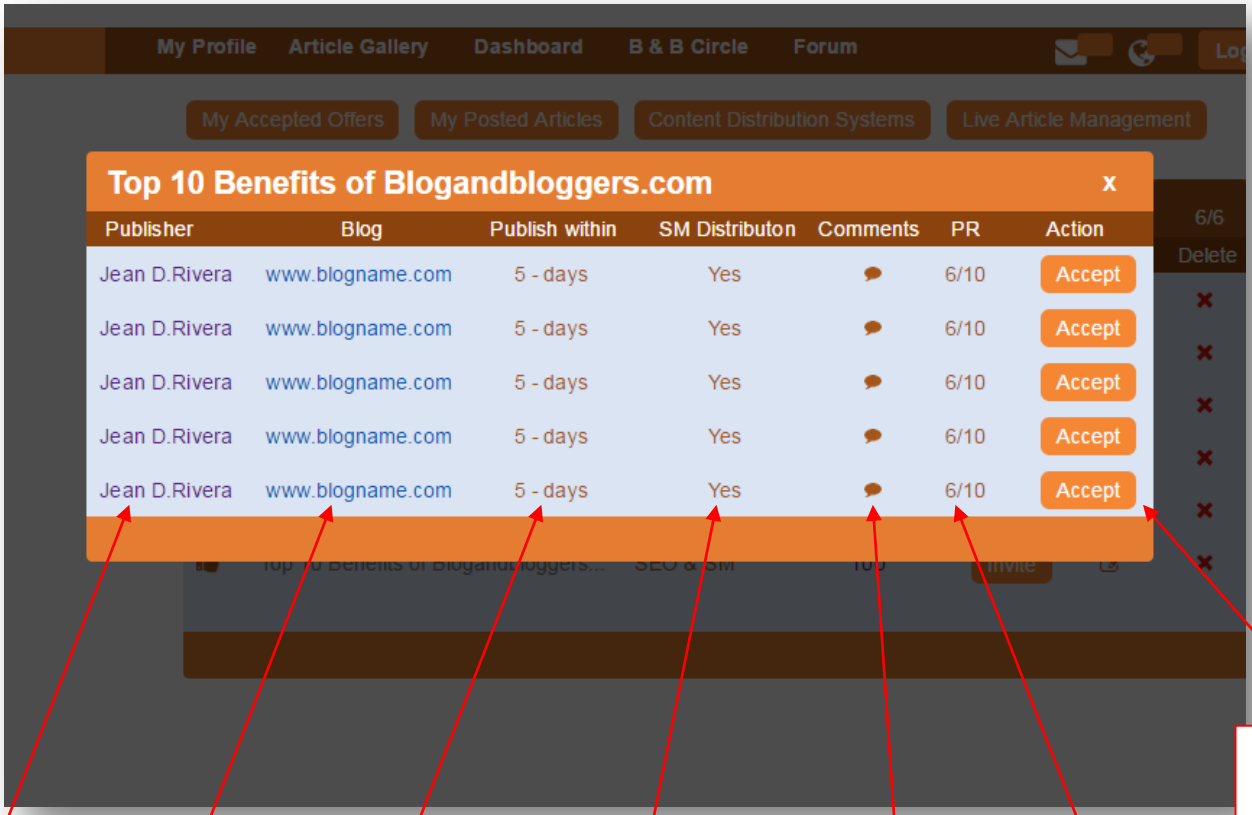
Please read: 8.5.1

This button will generate "Notification" about your article and send that to all blog-owners who registered their blog(s) under respective category

Edit or Delete your Live Articles

8.5.1 Number of Interest (Pop-Up window)

When you will click no. of interests, a pop-up will appear with complete details of all the offers made by blog-owners for your specific article. And you can choose between a number of offers by evaluating each other. (Ref: read Offer selection criteria). When you accept any offer the respective blog-owner will have full access to your article and will be liable to Publish your article according to his/her offer.



You can visit the profile of Blog-owner

You can visit the blog that is offered for publishing your article

This is the Time in which Blog-owner will publish your article on his/her blog

If (YES) means the publisher will distribute your article on his/her social media pages/profiles after publishing on blog

(You can view Social-Media power by visiting Publisher's Profile.

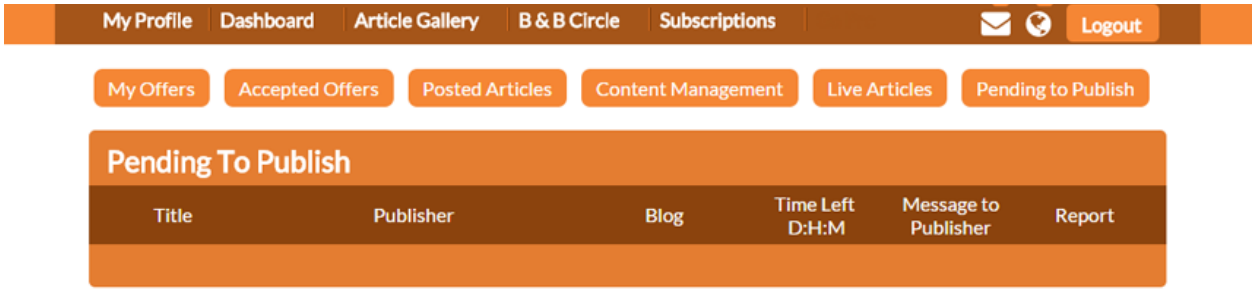
Additional comments from publisher, while he/she makes an offer to get your article

Page-Rank of Publisher's Blog

After evaluating between all the offers you can accept any offer by clicking "Accept" button respectively

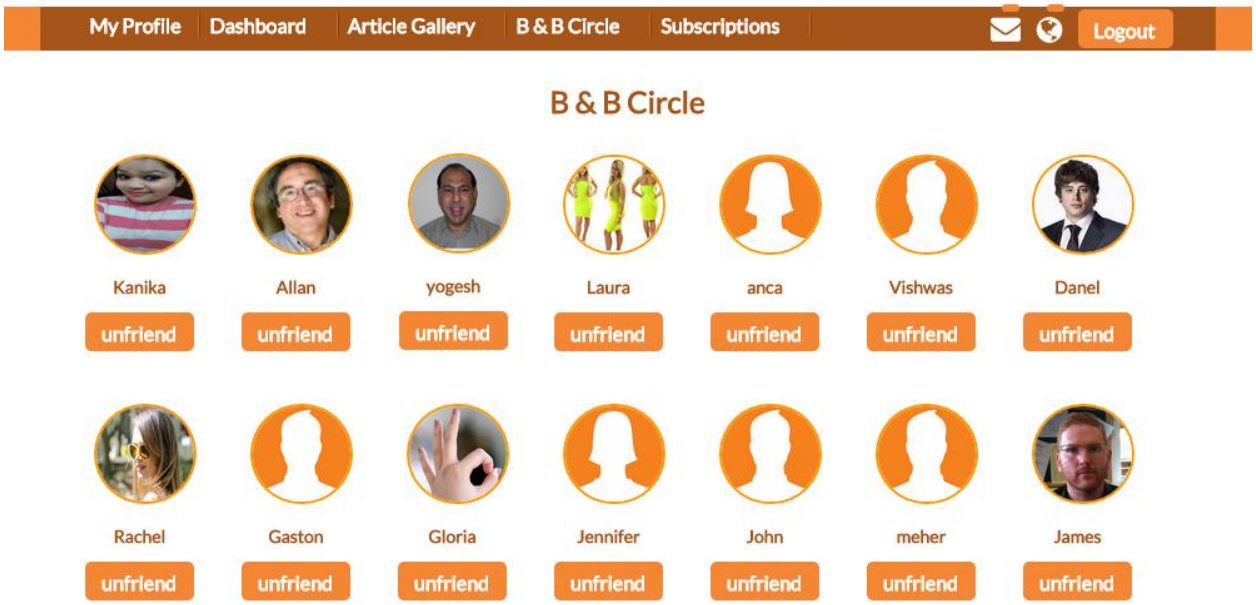
8.6 Pending to Publish

This area provides a list of articles which are pending to publish on the respective blog of the blogger, whose offer you have accepted. You can send message to the specific publisher. This box also shows the time left to publish your article. In case of delay, you can report the publisher.



9. B & B Circle

You can create your social circle while visiting the profile of other users. This feature helps you to get quick access to the people of your interest.



10. Subscription

This section keep you informed about the related activities. You can subscribe for various categories to get notifications.